



INSTRUCTIONS TO WITNESS:

THE ENCLOSED SUBPOENA/LETTER OF REQUEST DOES NOT REQUIRE YOUR PERSONAL APPEARANCE.

It does require that all records specified in the subpoena/letter of request be submitted to us by one of the methods listed below:

Mail:	Secure Email:	Fax:
MINUTE MAN SERVICES, INC. 3905 ROCHESTER ROAD ROYAL OAK, MI 48073	REQ@MM.SERVICES	(248) 585-5822 <i>*Please only fax invoices and No Record Statements. Faxes are unreliable and the quality is poor.</i>

A digital version of the requested records (PDF/TIFF/JPEG, CD of films, audio CD, videos on DVD, etc.) is preferred, but is not mandatory. Paper records can be single sided without paperclips or staples.

***IF THE TOTAL COST TO COPY THE DOCUMENTS EXCEEDS \$100.00 OR THE DOCUMENTS ARE ON FILM, **DO NOT BEGIN COPYING** UNTIL YOU HAVE PROVIDED US WITH A QUOTATION AND APPROVAL TO PROCEED IS GIVEN.

WITHOUT PRIOR APPROVAL, PAYMENT IS NOT GUARANTEED. IF WE DECLINE COPYING SERVICES, YOU WILL ONLY BE PAID THE INITIAL FEE IN ACCORDANCE WITH MCL 333.26269(1)(A). FOR COPYING COST LESS THAN \$100 YOU MAY CONSIDER THIS TO BE YOUR APPROVAL TO PROCEED. ALL COPYING CHARGES REGARDLESS OF COST MUST BE IN ACCORDANCE OF THE MICHIGAN MEDICAL RECORDS ACCESS ACT.***

PLEASE SIGN & DATE WHERE APPROPRIATE BELOW, AND RETURN WITH REQUESTED RECORDS no later than the due date listed on subpoena/letter of request.

If additional assistance is needed, please call (248) 585-6300.

CERTIFICATION OF RECORD:

RECORDS RE: IAN LAMAR LAND

In response to the subpoena/letter of request issued, I hereby certify that the records submitted are the only records in my/our possession or control pertaining to the above individual.

Date XX _____
Signature
HAKIM, TOMA & YALDOO - HUMAN RESOURCES

☐ Enclosed are **ORIGINALS** that must be copied and returned to us.

Page Count: _____

☐ Enclosed are **COPIES** that do not need to be returned.

CD Count: _____

NO RECORD STATEMENT:

RECORDS RE: IAN LAMAR LAND

I hereby certify that after a thorough and diligent search, no records pertaining to the above individual can be located.

2/13/2024 XX _____
Date Signature
HAKIM, TOMA & YALDOO - HUMAN RESOURCES

If reason is different than the description above, please provide additional information below.
(e.g. past retention, records located at different facility/location)

SENT ORIGINALLY ON 08/08/2023 (PLEASE DO NOT DUPLICATE)





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CERTIFICATION OF RECORD:

RECORDS RE: IAN LAMAR LAND

In response to the subpoena/letter of request issued, I hereby certify that the records submitted are the only records in my/our possession or control pertaining to the above individual.

Date

XX _____
Signature
IVAN L LAND LAW OFFICES PC

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Page Count: _____

CD Count: _____

NO RECORD STATEMENT:

RECORDS RE: IAN LAMAR LAND

I hereby certify that after a thorough and diligent search, no records pertaining to the above individual can be located.

1/23/24 XX IVAN L LAND
Date Signature
IVAN L LAND LAW OFFICES PC

If reason is different than the description above, please provide additional information below.
(e.g. past retention, records located at different facility/location)

SENT ORIGINALLY ON 01/03/2024 (PLEASE DO NOT DUPLICATE)



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If additional assistance is needed, please call (248) 585-6300.

CERTIFICATION OF RECORD:

RECORDS RE: IAN LAMAR LAND

In response to the subpoena/letter of request issued, I hereby certify that the records submitted are the only records in my/our possession or control pertaining to the above individual.

Date XX _____
Signature
LAW OFFICES OF STEPHANIE A CARSON

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CD Count: _____

NO RECORD STATEMENT:

RECORDS RE: IAN LAMAR LAND

I hereby certify that after a thorough and diligent search, no records pertaining to the above individual can be located.

2/22/2024 XX Stephanie A Carson
Date Signature
LAW OFFICES OF STEPHANIE A CARSON

If reason is different than the description above, please provide additional information below.
(e.g. past retention, records located at different facility/location)

SENT ORIGINALLY ON 08/08/2023 (PLEASE DO NOT DUPLICATE)